
Tournament Director

Role Requirements

Context:

The SFAA is a National Governing Body for the Sport of Field Archery, it exists to represent the interests of Field Archery Clubs, develop the sport of Field Archery in Scotland and host National Championships. This requires a Board of Directors to be established and the Tournament Director is expected to oversee the SFAA's major Championships, Represent the SFAA on the UKIFAC Committee and co-ordinate the Associations Classification Shoots.

Pre-Requisites:

- To have management/leadership experience.

Requirements:

- Attend scheduled SFAA Board meetings where possible or nominate a substitute.
- Full voting board member answerable to the SFAA board.
- Provide oversight of all SFAA championships, giving guidance and support to host clubs.
- Administer and manage the indoor championship.
- Manage the shoot/events calendar updating the main calendar, updating Facebook liaising with the webmaster over Web entries.
- Manage changes to shoot protocols in consultation with the SFAA board.
- Collate classification Shoot entry details and in liaison with the Digital Communication Officer, publish results. This will involve hastening club reps prior to and following the events.
- Manage and update the association's Records and Limit tables, and in liaison with the Digital Communication Officer publish The Records.
- Work with the UKIFAC Committee in relation to assisting where needed and hosting in the SFAA's turn.
- Submit articles regarding Championships and the shoot calendar to Field Archery News UK e Magazine.

Behaviours:

- Display good leadership skills.
- Be decisive.
- Be open to new ideas and ways of working.
- Communicate effectively.
- Be able to negotiate effectively.
- Be able to use electronic means to distribute/share information.
- **Be a team player.**

